



Survey Party Chief I

Positions: 1

Location: Greensboro, NC

Department: 1200-274 Greensboro Office

Category: Surveying

Employment Status: ¾ time (32 hrs. - 40 hrs. per week)

Compensation: Hourly- Non-exempt plus benefits

Duties and Responsibilities:

- Collects all data for boundaries, location, topographical and design surveys.
- Operates total station, level, RTK GPS Receiver and data collectors in performance of field surveys.
- Calculates and turns deflection angles on curves and figures distance to points along curve.
- Establishes and sets points on construction stakeout projects (curb and gutter, drop inlets, storm sewer, sanitary sewer, waterline, bridges, etc.).
- Makes sketches and records measurements to indicate exact location of horizontal and vertical control points.
- Trains lower level techs in the use of survey equipment, survey methods and safety standards.
- Ensures accuracy and production of survey crew
- Assists with duties of survey technicians as needed
- Communicates with other techs as well as owners and contractors
- Ensures that survey equipment is correctly operated
- Assists in the maintenance of survey equipment, supplies and vehicle.
- Use various locating equipment to locate underground utilities.
- Candidate must be able to work in a team environment and be willing to work independently on occasion.
- Candidate will work in a drug free environment and will have to submit to an initial screening.

Education and/or Experience

- High school diploma/GED and six months of field survey experience.
- Ability to collect field data in an organized, neat, and professional manner for various boundary, topographic, design and construction staking projects.
- A valid NC driver's license and a good driving record required.
- 3 -5 years of progressive land surveying experience as an instrument operator.

EEOC Statement

JC Waller & Associates provides equal employment opportunities to all applicants for employment without regard to race, color, religion, sex, national origin, age, disability, military or veteran status in accordance with applicable federal laws.

Heavy physical effort is required. While performing the duties of this position, the Employee is regularly required to sit, stand, bend, reach and move about the facility and job site. The employee is required to walk; have the full use of hands and fingers to handle or feel objects; reach with hands and arms; climb and balance.

Physical Demands

1. Strength – Must be capable of lifting and transporting up to 40 lbs. for a period of up to 30 minutes at a time and incrementally throughout the day, position equipment as directed and drive stakes and other marking material (using a mallet or sledgehammer) for construction purposes.
2. Climbing/Balance – Must have the ability to ascend/descend slopes, traverse difficult terrain, climb fencing, cross creeks or creek beds.
3. Walking/Standing – Must have the ability to walk and stand for extended periods.
4. Reaching/Handling/Fingering – Must have the ability to measure, handle supplies, pull manhole covers with hook, operate tools such as machete and bush-hook to clear underbrush and use a shovel.
5. Talking/Hearing – Must have the ability of verbal and written communication.
6. Seeing – Specific vision abilities required by this job include reading vision and the ability to adjust focus. Must have the ability to distinguish shapes, size, distance and color.
7. Other – This position requires the endurance of weather conditions and possible exposure to snakes, insects and poisonous plants.

By my signature, I certify that I have read the above job description and am able to perform the necessary Physical Demands.

Employee Signature

Company Representative Signature

Date

Date